



Reference no

Log no

For office use

## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

### 1 - Your organisation or group

Name of organisation	Warminster Town Council		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify		

### 2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Warminster Community Area
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project?  <b>Important: This section is limited to 300 characters only (inclusive of spaces).</b>	To re vitalise the War Memorial area situated at Portway/The Close in Warminster and open up space to the rear of the garden which will be used for seating and quiet space
Where will your project take place?	Warminster War Memorial
When will your project take place?	When all funding is in place
How many people will benefit from your project?	The whole of Warminster
How does your project demonstrate a direct link to the community plan for your area?  Please provide a reference/page no.	75% of residents believe that clean streets and public areas is an important environmental issue. Improve link to military connections. Page 3 & 10

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.

Building strong & Resilient Communities  
Partnership working with Warminster Garrison

**How did you discover there was a need for your project and how will your project benefit your local community?**

**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

The memorial is used by many groups and organisations for the remembrance day service but it needs to be improved to provide access for the less mobile. The area is overshadowed by a large beech tree that needs crowning to improve the land below. New flower beds are to be carved out and the planted area behind the memorial is to be opened up to provide a seating area and improved planting with a curved path. The entrance is to be opened to admit wheelchairs and paving around the memorial increased. Full plans are enclosed. This will enable the area to be used all year round for remembrance or sitting. The area is situated adjacent to the local hospital and would improve the view.

**Any other information about your project.**

Full plans and drawings are enclosed with this application.

### 3 - Management

**How many people are involved in the management of your group/organisation? 30**

**Of these, how many are:**

<b>Over 50 years</b>	<b>Male</b>	<input type="text" value="x"/>	<b>Female</b>	<input type="text" value="x"/>
<b>25 – 50 years</b>	<b>Male</b>	<input type="text" value="x"/>	<b>Female</b>	x <input type="text"/>
<b>Under 25 years</b>	<b>Male</b>	<input type="text" value="x"/>	<b>Female</b>	<input type="text" value="x"/>
<b>Disabled People</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>Black and Minority Ethnic people</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Warminster Town Council has maintained the area for many years and currently spends £2500 per annum on this. It will continue to carry out this service. I

**If you were not awarded the full amount requested, what would be the impact on your project?**

The whole project could not be completed.

**How will you know whether your project has made a difference in the community?**

The Town takes pride in the ability to encourage over 1000 people to the annual remembrance day service which is held in front of the memorial. The partnership with the local Garrison is a long held relationship and this area of the town important to those who have lost loved ones in previous conflicts. We anticipate that the improvements will enable visitors to the site for quite reflection and remembrance all year round.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes

No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

None

**Have you been successful?**

Yes

No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes

No

**If yes, please state which ones.**

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes

No

#### **4 - Information relating to your last annual accounts (if applicable)**

**Year ending:**

**Month:** 03

**Year:** 2009

**A - Total income:**

£434310

**B - Minus total expenditure:**

£388310

**Surplus/deficit for year: (A minus B)**

£46000

**Free reserves held:**

£354120

## 5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
	£		P/C
Landscaping & Paving	£	Own fundraising/reserves	£
Creating new flower beds	£		£
Plants	£	Parish/town council	£5,000
Trees	£1,000		£
Clearance of site	£7,300	Trusts/foundations	£
Planning Permission	£		£
Seating	£1,700	In kind	£
	£		£
	£	Other	£
	£		£
	£		£
	£		£
	£		£
<b>Total Project Expenditure</b>	<b>£10,000</b>	<b>Total Project Income</b>	<b>£5,000</b>

<b>Total project income B</b>	£5,000
<b>Total project expenditure A</b>	£10,000
<b>Project shortfall A – B</b>	£5,000
<b>Award sought from Wiltshire Council Area Board</b>	£5,000
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	HSBC
<b>Please give the title name of the organisations' bank account e.g. current</b>	Warminster Town Council

## 6 – Supporting information – Please enclose the following documentation

### Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

The proposed work is to enable those with disability access to the site and improve moverability around the who area for all.

**b) How does your project work to promote inclusion, participation and good community relations?**

Remembrance includes all faiths, organisations and military personnel within the town and in general all residents or visitors to the town.

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
- Equal opportunities     Access audit     Environmental impact
- Planning permission applied for (date)01/04/2010or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:** Heather Abernethie

**Date:** 28/04/2010

**Position in organisation:** Town Clerk

**Please return your completed application to the appropriate Area Board Locality Team**